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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by JNTU Act No. 30 of 2008)
Kukatpally, Hyderabad – 500 085 Telangana (India)
ACCREDITED BY NAAC WITH 'A' GRADE

Dr. V. Kamakshi Prasad

M.Tech., Ph.D. (IIT-M), FIE., MIEEE, MCSI, LMISTE

**Professor of Computer science and Engineering &
DIRECTOR OF EVALUATION**

Lr. No. DE/ JNTUH/ B. Tech. I Year I Sem (R18) Regular, I-I (R16) Supply & I Year (R13, R09) Supply Examinations December-2018, Date: 28-09-2018.

To
The Principals of
JNTUH Constituent and Affiliated Colleges offering B. Tech. Courses

Sir,

Sub: JNTUH, Hyderabad - Examination Branch – B. Tech. I Year I Sem (**R18**) Regular, I-I (**R16**) & I Year (**R13, R09**) Supply Examinations December - 2018 – Notification - Instructions to the Principals –Reg.

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The Principals of the constituent and affiliated B. Tech. Colleges are here by informed that the University Examination Branch issues notification for the conduct of B. Tech. I Year I Sem (R18) Regular , I-I (R16) Supply & I Year (R13, R09) Supply Examinations December-2018

This notification is issued for the conduct of following examinations:-

B.TECH.
B. Tech. I Year I Semester (R18) – Regular
B. Tech. I Year I Semester (R16) – Supplementary
B. Tech. I Year (R13, R09) – Supplementary

The Principals are requested to note the following instructions.

1. Every college has to make the consolidated fees (Exam. Registration fee + Condonation fee + Postal Logistic Service Charges) payment for all the above examinations in the form of a single RTGS / NEFT / GRPT Transfer to the Registrar's Bank Account No.62079988622 (State Bank of India, JNTUH Campus Branch, IFSC/RTGS/GRPT Code: SBIN0021008).
2. The Student registration should be done through the specified url address given in the table

(Contd 1..)

Table : URL address for different colleges

COLLEGE CODES	URL address
7, 8, 24, 25, 26, 27, 28, 32, 37, 60, 64, 65, 68, 84, 86, 87, 91, 92, 95, 1R, 5R, 5X, 6C,6D, 6E, 6J, 6K, 6L, 6P, 6R, 6T, 6U, 6X, 6Y, 7A, 7G, AN, B7, B9, BD, BR, C2, C3, C4,C5, C6, C8, D9, E3, E6, EK, HD, J0, J1, J4, J9, K4, K7, K8, K9, L5, M6, N0, N6, N9,P8, PP, Q9, QD, QK, QP, QT, R0, R2, R4, R7, RC, RH, RJ, RT, S4, S5, TD, TF, TJ, TK,TM, TR, U3, U5, U8, UC, UD, UE, UK, UM, UN, UU, W0, W7, W9,WH, X6.	http://registrations1.jntuh.ac.in/olrbtech
14, 21, 29, 36, 40, 56, 57, 58, 59, 62, 63, 66, 79, 80 ,82, 83, 89, 93, 94, 5A, 5C,5G, 5J, 5Q, 5T, 5Y, 5Z, 6B, 6N, 6W, 7D, 7E, 7N, 7P, 7U, 7W, 8B, AU, B3, B4, B5, BH, C1, C7,D0, D1, D3, D7, DN, E0, E4, E5, E7, FG, G7, J3, J6, J7, K0, L0, M5, M8, N2, N5, QE,QG, QN, QU, RE, RF, RM, RN, RQ, RR,SS, TA, TE, TH, TN, TT, TU, U2, U7, UA, UF,UG,UH,UQ,UT,WJ,WK,WL,X8	http://registrations2.jntuh.ac.in/olrbtech
30, 31, 61, 67, 88, 5D, 5E, 5F, 5U, 5W, 6A, 6F,6H, 6M, 6Q, 6Z, 7B, 7C, 7F, 7Q, 7T 7R, 7Y, 7Z, 8A ,8P, 8Q, 8R, 8U, 8W, 8X, 8Y, 9A, 9B, 9C, 9G, 9J, 9K, 9L, 9M, 9P, 9R, AG, AQ, B6, B8, BA, BE, BK, BT, C0, C9, D2, D4, D5, D6, D8, E1, E2, GE, GM, H1,H2, H3, H5, H6, H8, J2, J5, J8, JJ, K3, L7, M1, M2, M3, M4, M9, N1, N3, N4, N7, N8,P0, P6, P7, PQ, PR, PT, PU, Q6, Q8, QA, QC, QF, QH, QJ, QM, QQ, QR, R1, R3, R5,R9, RA, RD, RG, RK, RP , RU, S1, S3, T8, TC, TG, TP, TQ, U0, U1, U6, UJ, UP, UR,VD, VE, VF, VG, W1, W4, W8, X0, X3, X7	http://registrations3.jntuh.ac.in/olrbtech

3. Different deadlines for different schedules of events, schedule for booklet collections and other details are mentioned here under.

STUDENT REGISTRATIONS SCHEDULE

EVENT	Start date of registration for Both Reg & Supplementary (at respective colleges)	Last date of registration for both Reg & Supplementary (at respective colleges)	Date for Consolidated Fees Payment (Single RTGS transfer For both Reg & Supplementary. Exams and condonation fee)
Exam Registration Without Late Fee	03-10-2018	12-10-2018	For I Year I Sem & I Year 04-12-2018
Exam Registration With Late Fee of Rs.100/-	13-10-2018	19-10-2018	
Exam Registration With Late Fee of Rs.1000/-	20-10-2018	22-10-2018	

SCHEDULE OF THE EVENTS

<ul style="list-style-type: none"> ❖ Submission of Consolidated fees (Exam.Registration fee + Condonation fee + Postal Logistic Service charges) transfer receipt. ❖ Hard copy of proposed list of observers (minimum of six members). Soft copy of the same observers list should be mailed to the ACE concerned before the time deadline specified by respective ACEs. ❖ Submission of clearance certificate wherever necessary. ❖ Collection of pre printed Answer booklets and practical OMR answer sheets as mentioned in the table below, by submitting the receipt obtained from the counter to the officer concerned. 	College wise schedule is given in the table below
Uploading of Attendance of last fortnight for I Year I Sem Regular students.	03-12-2018 (03.00 pm)
DD Report available for Downloading and making payment	04-12-2018
Downloading (through examination portal) and issue of hall-tickets	05-12-2018
Intimation of discrepancies in the pre-printed answer booklets to Examination Branch in person only by college representative	06-12-2018
Collect the correct answer booklets of discrepancy cases	07-12-2018

(Contd 2..)

**ANSWER BOOKLET COLLECTION SCHEDULE
(for B.Tech. I Year I Sem & I Year)**

S.NO	DATE	COLLEGE CODES	Officer concerned for issue of stationary and allotment of observers
1	05-12-2018	7, 8, 24, 25, 26, 27, 28, 32, 37, 60, 64, 65, 68, 84, 86, 87, 91, 92, 95, 1R, 5R, 5X, 6C,6D, 6E, 6J, 6K, 6L, 6P, 6R, 6T, 6U, 6X, 6Y, 7A, 7G, AN, B7, B9, BD, BR, C2, C3, C4,C5, C6, C8, D9, E3, E6, EK, HD, J0, J1, J4, J9, K4, K7, K8, K9, L5, M6, N0, N6, N9,P8, PP, Q9, QD, QK, QP, QT, R0, R2, R4, R7, RC, RH, RJ, RT, S4, S5, TD, TF, TJ, TK,TM, TR, U3, U5, U8, UC, UD, UE, UK, UM, UN, UU, W0, W7, W9,WH, X6	ACE-2 (Mrs. N.MANGALA GOWRI)
2	05-12-2018	14, 21, 29, 36, 40, 56, 57, 58, 59, 62, 63, 66, 79, 80 ,82, 83, 89, 93, 94, 5A, 5C,5G, 5J, 5Q, 5T, 5Y, 5Z, 6B, 6N, 6W, 7D, 7E, 7N, 7P, 7U, 7W, 8B, AU, B3, B4, B5, BH, C1, C7,D0, D1, D3, D7, DN, E0, E4, E5, E7, FG, G7, J3, J6, J7, K0, L0, M5, M8, N2, N5, QE,QG, QN, QU, RE, RF, RM, RN, RQ, RR,SS, TA,TE, TH, TN, TT, TU, U2, U7, UA, UF,UG,UH,UQ,UT,WJ,WK,WL,X8	(ACE-3 (Mrs. T.MADHAVI KUMARI))
3	05-12-2018	30, 31, 61, 67, 88, 5D, 5E, 5F, 5U, 5W, 6A, 6F,6H, 6M, 6Q, 6Z, 7B, 7C, 7F, 7Q, 7T 7R, 7Y, 7Z, 8A ,8P, 8Q, 8R, 8U, 8W, 8X, 8Y, 9A, 9B, 9C, 9G, 9J, 9K, 9L, 9M, 9P, 9R, AG, AQ, B6, B8, BA, BE, BK, BT, C0, C9, D2, D4, D5, D6, D8, E1, E2, GE, GM, H1,H2, H3, H5, H6, H8, J2, J5, J8, JJ, K3, L7, M1, M2, M3, M4, M9, N1, N3, N4, N7, N8,P0, P6, P7, PQ, PR, PT, PU, Q6, Q8, QA, QC, QF, QH, QJ, QM, QQ, QR, R1, R3, R5,R9, RA, RD, RG, RK, RP , RU, S1, S3, T8, TC, TG, TP, TQ, U0, U1, U6, UJ, UP, UR,VD, VE, VF, VG, W1, W4, W8, X0, X3, X7	ACE-4 (Dr.L.SAIDA NAIK)

Amount to be retained by colleges

YEAR & SEMESTER	Regular (Rs.)	Supplementary (Irrespective of No. of subjects) (Rs.)
<i>I Year I Sem (R18)</i>	250 – 30* + 10** = 230	---
<i>I Year I Sem (R16)</i>	---	125-18*+10**=117
<i>I Year (R13, R09)</i>	---	156-21*+10**=145

* Logistic postal service, ** Hall Ticket charges *** **Remuneration for Host center should be calculated as per Lr.DE / JNTUH / EB / Remuneration / Change of center / 2012 dt.:26-06-12**

Condonation fee to be collected

I Year I Semester Condonation Fee (for each student)	Rs 300 /-
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4. Based on the students fortnight attendance uploaded by the colleges, the detained and condonation students list will be generated by the University and kept ready for downloading by **04-12-2018**.

5. The Principals are requested to verify the eligibility of the candidates for registrations for examinations in respect of whether the candidate has undergone regular study of previous years / semesters and obtained required number of credits for promotion as per existing academic regulations. Only eligible candidates should be allowed to register for University exams. Any deviation will be viewed seriously.

6. In the case of regular students attending class-work, the students have to pay the examination fee for regular exams of I Year I Semester only when the attendance requirement is satisfied. However, the examination registrations should be completed as per time schedule mentioned in this notification. If any student is detained due to shortage of attendance, but paid the examination fee, arrange to refund the regular examination fee before transfer of Consolidated fees to University.

7. In case of Physically Handicapped students (deaf, dumb, hearing impaired, orthopedically handicapped and visually handicapped) as per University Proceeding No. JNTUH/EB/11148/2/ Concessions extended to the Physically Challenged students/2018, Dated. 20-01-2018, the Principals are requested to allow for exemption of the examination fee for such students. The relevant documentary evidence and the list of those students is to be submitted at the counter in the Examination Branch on the day of stationary collection.

8. Upload the faculty details for each of the registered subject of the regular series using the appropriate menu service, for the purpose of appointing them as Examiners / Resource persons for various confidential works. It is mandatory. If the faculty member is already registered as a valuer, the valuer ID (PAN number) must also be entered.

9. All the Principals are requested to take proper care in uploading and sending the hard copy of Internal Marks for all regular students, who are promoted in that year or semester irrespective of their registration/non-registration for University examinations. The last dates for Uploading Internals & external lab marks are **08-12-2018** for B.Tech I Year I Semester Regular/supply Exams and B.Tech I Year supply Exams.

10. The Lab external marks have to be uploaded in each lab examination of the respective registration portals. After the successful upload and freeze, the examiners and the Principal have to put their signature on the print out of the system generated PDF report. These reports are to be sent on the first day of University exams along with the consolidated internal marks hard copy reports to Mrs. Dr.G Venkata Rami Reddy, Addl. Controller of Examinations (Online), Examination branch, JNTUH, Hyderabad- 500085, i.e., on **10-12- 2018**.

11. The Principals are hereby informed, by direction, if award lists of the Lab Examinations and hard copy of consolidated internal marks are not received by the University examination branch on or before the scheduled date, absent will be shown in result and no correction will be entertained later.

12. Do not carry out any correction in the subjects registered after the registration deadline. Even for the candidates who pass in RC/RV, deletion should not be done. All such cases will attract the late fee which is prevailing on that date of correction. The registrations of such student who passed in RC / RV will be cleared by the exam branch before making the payment for University examinations registrations. All the requests for other types of corrections are to be made separately by the Principals on their letter heads to DE.

13. If any student applied for RC/RV and if the results are not declared by the time of start of registrations for exams., the candidates are advised to register as per the time schedule given in the notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the candidate passes the examination in RC/RV results, the Principals are requested to take necessary steps to refund examination fee paid by the students for the subjects in which he/she passed and transfer the consolidated fees excluding the above amount.

14. While collecting the stationary of University exams the envelope of all the returned marks memos (due to RC/RV or name correction) should be submitted at the counters.

15. Any deletion request after approval of examination registration attracts a fine of Rs.100/- per student per semester.

16. If any subject correction is received after the closure of the registrations, all such corrections will attract a penalty of Rs.100/- per subject, per student. Hence the Principals are requested to thoroughly verify before carrying out the registrations.

17. Upload of information about the usage of blank booklets is mandatory. Other-wise it may lead to non-declaration of result. The Part-1 cut-slips of such used blank answer booklets (generally such cut-slips in any college shall be a single digit number) are to be sent in **a separate pre-printed envelopes which shall be issued to each college along with the stationary.**

18. On the last day of regular series exams one sealed envelope and on the last day of supply series exams the second sealed envelope consisting of used blank booklets Part-1 cut slips should be sent along with last exam answer scripts (through postal van). On top of the envelope "used blank booklets part- I cut slips" should be written in bold letters.

19. If any college uses blank answer booklet, unless the student details are furnished, the D-form cannot be generated. Hence all the Principals are informed to keep the cut slips of blank used answer booklets ready before generating the pdf report of D-Form of that session(day) exams.

20. D-Form for each session should be uploaded within one hour after completion of examination duly incorporating malpractice / court cases. If any college fails to upload the D-Forms, the EDEP question papers of the following day shall not be kept in their respective Principal accounts. Principals are requested to take necessary care during upload of D-form. Any failure in upload due to technical problems must be brought to the notice of ACE(Online) (Mobile No. : 9704033577, 9989980170.)

21. Whenever a pre-printed answer booklets is found stitched with two OMRs, following decision is to be taken

S.No	Issue	Decision
1	The students of both the OMR sheets are present for the exams	The booklet should be given to the candidate whose particulars are printed on top OMR. The bottom OMR should be teared off at perforations, retaining the top OMR
2	If one of the two students are present and the other student is absent	Tear off the OMR sheet of absent student at perforations and issue the booklet to the student who is present

22. Answer scripts of the Malpractice cases are to be kept in a separate sealed cover and sent to Dr B Ravinder Reddy ACE (Academic & Legal), Examination Branch, JNTUH, Kukatpally, Hyderabad-500085 and such cases are to be reported as Malpractice Cases in D-form. The exam answer scripts of the students which belong to 'Court case' category are to be included in the answer booklets bundles of other students of same branch and addressed to the concerned ACEs. However the exam booklets of 'malpractice cases' are to be separately packed and to be send to ACE (Academic & Legal).

23. Residual exam material is to be separated into the following parts and each part has to be separately packed. Part-I: Unused blank booklets, Part-II: Answer booklets of the students who are absent and Part-III: Part-I cut-slips of pre-printed answer booklets of the students who are present for the Univ. exams (Please note that Part-I cut-slips of used blank answer booklets should be submitted in a separate envelope along with the exam material of the last exam, through logistic post van). If volume of any part is large and cannot be bundled as a single packet, such parts may be divided into several packets, in which case it should be mentioned as 1/n, 2/n..., if there are n packets. all the colleges are informed to scrupulously follow these instructions related to residual material.

24. Unused blank booklets and booklets of absent students should be retained in the host college only. However the parent colleges are informed to collect a copy of the present & absent statements (D-forms) from the host college.

25. The Un-used blank booklets of the previous series of examinations like April/May-2018 should not be used. The blank booklets issued along with pre-printed answer booklets for this series exams should only be used.

26. The blank answer booklets should not be exchanged among the colleges. The Univ. exam branch maintains the record of range of answer booklets given to each college, if exchange happens anywhere, it will be treated as malpractice and serious action will be taken on both the issued college and used college.

27. Notifications for the above examinations are enclosed along with this letter. The Principals are requested to display the same in the students notice board.

28. The Cooperation of the Principals is highly solicited for smooth processing and early declaration of examination results.

29. If there are any discrepancies like the question is incomplete in the question paper or a question is out of syllabus, all such discrepancies should be submitted to Director of Evaluation within 3 days of that examination. Otherwise such requests will not be entertained.

30. Part-1 cut slips of answer booklets are to be teared- off at the host centre for all the used answer scripts. Similar to the counting of used answer booklets, the part-1 cut slips are also to be counted. Both the counts must be matched. If any college neglects to remove Part-1 cut slip of any answer script, the matter will be viewed very seriously and a penalty of Rs 1000/- per each un-cut Part-1 slip will be levied and a memo will be issued.

31. Instructions to Chief superintendents, Instructions to Invigilators and Instructions to Observers which were communicated to all the Principals on 28-08-2018 shall be scrupulously followed.

DATE: 28-09 -2018.

Copy To :

CE, All ACEs , All B.Tech. Affiliated Colleges
(through portal), AR (EXAMS)

Yours sincerely

Sd/-
DIRECTOR OF EVALUATION



EXAMINATION BRANCH
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

KUKATPALLY – HYDERABAD – 500 085

NOTIFICATION FOR B.TECH. I YEAR I SEM (R18) REGULAR, I_I (R16) SUPPLY & I YEAR SUPPLY EXAMINATIONS, DECEMBER-2018

FOR

B.TECH. - I YEAR I SEMESTER REGULAR EXAMINATIONS (R18) REGULATIONS

[For R18-2018 REGULAR ADMITTED BATCHES ONLY]

B.TECH. - I YEAR I SEMESTER SUPPLY EXAMINATIONS (R16) REGULATIONS

[For R16 – 2016 , 2017 REGULAR ADMITTED BATCHES ONLY]

B.TECH. I YEAR SUPPLEMENTARY EXAMINATIONS (R13/R09) REGULATIONS

[For R13- 2013 AND 2014 REGULAR ADMITTED BATCHES ONLY]

[For R09- 2009,2010,2011,2012 REGULAR ADMITTED BATCHES ONLY]

The students appearing for the above examinations commencing from **10-12-2018** are informed to note time schedule given below:

EXAM REGISTRATION	START DATE	END DATE
Without Late Fee	03-10-2018	12-10-2018
With Late Fee Of Rs.100 /-	13-10-2018	19-10-2018
With Late Fee Of Rs.1000 /-	20-10-2018	22-10-2018

EXAMINATION FEE FOR I YEAR I SEM (R18 REGULAR & R16 SUPPLY):

FOR WHOLE EXAMINATION (ALL SUBJECTS)	Rs.760/-
FOR ONE SUBJECT (THEORY/PRACTICAL)	Rs.360/-
FOR TWO SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.460/-
FOR THREE SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.560/-
FOR FOUR SUBJECTS & ABOVE (THEORY/PRACTICAL/BOTH)	Rs.760/-

EXAMINATION FEE FOR I YEAR SUPPLY (R13, R09 REGULATIONS):

FOR WHOLE EXAMINATION (ALL SUBJECTS)	Rs.1010/-
FOR ONE SUBJECT (THEORY/PRACTICAL)	Rs.360/-
FOR TWO SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.460/-
FOR THREE SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.560/-
FOR FOUR SUBJECTS (THEORY/PRACTICAL/BOTH)	Rs.660/-
FOR FIVE SUBJECTS & ABOVE (THEORY/PRACTICAL/BOTH)	Rs. 1010/-

Note:-

i) The students have to contact their concerned Principals for online registration of Examinations(both Regular & supply), for the forthcoming University Exams, the exam registrations have to be directly carried out by logging in to University registrations server from the respective colleges.

ii) Principals are requested to verify the eligibility of the candidates for registration for examination in respect of malpractice/court cases/credits/attendance.

iii) In case of Physical Handicapped students (deaf, dumb, hearing impaired, orthopedically handicapped and visually handicapped) as per University Proceeding No. JNTUH/EB/11148/2/ Concessions extended to the Physically Challenged students/2018, Dated 20-01-2018, with relevant documental evidence are eligible for exemption of examination fee payment.

iv) For the students applied for RC/RV, if the results are not declared by the time of start of registrations for exams., the students are advised to register as per the time schedule given in this notification even for the subjects in which they have failed and waiting for RC/RV results. However, if the student passes the examination in RC/RV results, the examination fee paid for passed subjects will be refunded by the concerned Principals and the registrations of that student in that subject will be automatically deleted.

v) Hall tickets are to be issued by the Principal only to the eligible candidates who fulfill the academic requirements of the University. The Principals are requested to inform the students that mere payment of examination fee does not guarantee eligibility for appearing for examination.

vi) The Registrations should be done through Examination Registrations portal urls only.

vii) **JNTUH Exam Registration Portals urls**

1.[http//registrations1.jntuh.ac.in/olrbtech](http://registrations1.jntuh.ac.in/olrbtech)

2.[http//registrations2.jntuh.ac.in/olrbtech](http://registrations2.jntuh.ac.in/olrbtech)

3.[http//registrations3.jntuh.ac.in/olrbtech](http://registrations3.jntuh.ac.in/olrbtech)

viii) The helpline numbers are: **9704033577 and 9989980170**. Any problems in registration should Email: jntuhsdc@gmail.com.

DATE: 28-09-2018

**Sd/-
DIRECTOR OF EVALUATION**